



THE AZRIELI BURSARIES

GUIDELINES

- 1) As an affiliated school of the UJA Federation Centre for Jewish Education, The Downtown Jewish Community School is guided in granting subsidies by UJA Federation of Greater Toronto's Tuition Fee Guidelines. Parents should be aware that subsidy funds are limited.
- 2) Completed Azrieli Bursaries Application Forms and all required supporting documentation, including a copy of the most recent Income Tax Return, must be submitted to the school with completed Registration Forms 1-3.
- 3) **The Azrieli Bursaries Application Form will be considered by the Bursary Committee only if it is completed in full, signed and accompanied by ALL of the required forms and documentation.** Incomplete subsidy applications will be returned to the parent and registration will be considered incomplete and ineligible for a bursary until all application elements are submitted.
- 4) If parents are separated or divorced, the school reserves the right to require that both parents complete the required forms and documentation.
- 5) The DJCS Bursary Committee will consider every request received within the specified deadline period and inform the family in writing of any subsidy available as soon as possible. **Any offer of a subsidy must be accepted by within 2 weeks of the date of offer in the manner specified or the offer will be deemed to have lapsed.** A minimum tuition payment of \$150 per child, plus any applicable Hebrew materials fees, will be required.
- 6) **The DJCS Office must receive payment by cheque for the full amount owed or by post-dated cheques as specified in the subsidy offer, made payable to the Downtown Jewish Community School no later than 2 weeks after the date of notification.** If payments are late, any subsidy offer made by the DJCS to the applicant may be considered to have lapsed.
- 7) Any appeals based upon changing financial circumstances or for any other reason must be negotiated with the school by August 31. If no agreement between the DJCS and the family exists or if the DJCS has not received the specified post-dated cheques by August 31, any subsidy offer made will be considered lapsed. Bursary appeals submitted after the deadline of August 31 will be reviewed by the committee on a case-by-case basis.
- 8) **Subsidy recipients are obligated to report to the school any improvement in income during the school year for which a subsidy is granted.**
- 9) Where the above described deadlines and/or procedures are not followed, the DJCS reserves the right to: cancel any subsidy offered, or consider the student(s) involved not enrolled in the school, in which case the student(s)

may not be permitted to attend classes until further notice, or consider the families involved "not in good standing" with the school (e.g. they may not serve on the Board of Directors or have voting privileges)

10) **The Azrieli Bursaries Application Form** can be obtained from the school Principal or at <http://djcs.org/the-azrielibursaries> . All subsidy information will be considered strictly confidential.

REQUIRED DOCUMENTS - CHECKLIST

I/We have enclosed the following **completed** documents, without which the Bursary Committee cannot review the file:

Copies of the four main pages of your last filed Income Tax Return(s)

The Azrieli Bursaries Application form

\$150 deposit per child and any applicable Hebrew materials fees

Student Enrollment Forms

DJCS Fee Application and Charitable Donation Form

Other Relevant Documents (Please specify)

FOR OFFICE USE ONLY:

Family # _____ Date received: _____ Deposit received: _____
 Grade: _____ Hebrew Alef or Bet Tuition: _____

THE AZRIELI BURSARIES APPLICATION FORM

BUSINESS INFORMATION	PARENT 1	PARENT 2
Employer Name:		
Title:		
Business Address:		
Business Phone:		

Please check all that apply:

- Married
- Separated
- Divorced
- Parent 1 Remarried
- Parent 2 Remarried

CHILDREN RESIDE WITH:

Parent 1 Parent 2 Both

Number of children in family: _____ Number of children requiring subsidies: _____

Have you received a subsidy from the DJCS before? Yes No If yes, for how much? \$ _____

Are you employed by a company in which you or any member of your family has a 10% or more interest?

Yes No If yes, what percentage of the company? % _____

Do you currently receive support from any agencies?

Yes No If yes, please list agencies: _____

Combined gross family income: Last year \$ _____ Estimated for this year \$ _____

Are there any special circumstances you would like the Bursary Committee to know?

Yes No If yes, please elaborate on the back of this sheet of attach appropriate information.

This application and all supporting documentation will be treated with the utmost confidentiality.

DJCS STUDENT'S NAME	GRADE

	PARENT 1	PARENT 2
NAME:		
HOME PHONE:		
CELL PHONE:		
EMAIL ADDRESS:		
ADDRESS INCLUDING CITY & POSTAL CODE:		

Correspondence to be sent to Parent 1 Parent 2 Both

I/We certify the information we have provided is true and correct.

Signature: _____

Date: _____

Signature: _____

Date: _____

Please fill out the information on the next page as accurately as possible.

EXPENSES	MONTHLY	YEARLY
MORTGAGE/RENT PAYMENT		
PROPERTY TAXES		
PROPERTY INSURANCE		
HEAT		
HYDRO		
CABLE/INTERNET		
PHONE/CELL PHONE		
REPAIRS/MAINTENANCE		
HOUSEKEEPER/CLEANING LADY		
DAYCARE/BABY-SITTER/NANNY		
LIFE INSURANCE		
MEDICAL INSURANCE		
DENTAL INSURANCE		
DISABILITY INSURANCE		
FOOD/GROCERIES		
ENTERTAINMENT		
CAR LEASE/LOAN		
AUTO INSURANCE		
AUTO REPAIRS		
GAS		

FAMILY # _____

TUITION OTHER THAN DJCS		
SUMMER CAMP – SPECIFY LAST YEAR:		
SUMMER CAMP – SPECIFY UPCOMING YEAR:		
LESSONS – SPECIFY:		
SYNAGOGUE MEMBERSHIP – SPECIFY:		
RRSP CONTRIBUTION FOR LAST YEAR		
DONATIONS OTHER THAN DJCS		
SUPPORT TO PARENTS/FAMILY MEMBERS – SPECIFY:		
OTHER LOAN PAYMENTS – SPECIFY:		
OTHER – SPECIFY:		
TOTAL EXPENSES	MONTHLY	YEARLY